

SUBMISSION GUIDELINES AND REQUIREMENTS

The Pittsburgh Lesbian & Gay Film Society (PLGFS) are the presenters of the 31st Annual Pittsburgh International LGBT Film Festival (Reel Q). Since 1985, the festival has enjoyed providing the gay, lesbian, bisexual and transgendered community with a premier international film festival that helps serve the cultural needs of Pittsburgh and the surrounding tri-state area. In 2006, we expanded to include programming of movies on a year round basis.

Submissions of films and videos by, about, or of interest to lesbians, gay men, bisexuals, or transgendered people are now being accepted for our 31st Annual Festival to be held October 6-15, 2016 AND for our "Movies Year Round" screening series. 2016 Screening dates for "Movies Year Round" include: February, June, September and December. Actual dates for the "Movies Year Round" have yet to be chosen.

- **Complete all sections of the form. Sign, date and print your name on the form.** There is no entry fee.
- **A separate submission form is required for each title submitted.** You may photocopy this form.
- **The ReelQ submission DEADLINE is APRIL 30, 2016. Submissions postmarked after this day will be considered for the "Movies Year Round" series.**
- DVD, Blu-Ray or online link **are the *only media* accepted for preview.** All submissions must be labeled on the disk and case with the title, running time, filmmaker's name, contact phone number and **email address**.
- Rough cuts and works-in-progress are eligible for submission *only* if an exhibition print is available by **June 30, 2016**.
- Accepted categories are Narrative shorts and feature length, Documentaries, Experimental and Animation.
- Film and video works in languages other than English must be subtitled.
- In addition to your tape submission, please send photos, stills and press kits, reviews or other publicity materials you may have. Photos may be used for promotion or used for the PLGFS Web site and program guide. PLGFS must be notified *in writing* of any press or photo restrictions. Photos can also be emailed as attachments in JPEG format to films@PLGFS.org.
- **Final program decisions will be made by August 31, 2016, and notifications will be emailed.**
- Submitted disks and materials of works not accepted for the festival will be returned *only* if a SASE (self-addressed stamped envelope) of sufficient size and with sufficient postage is enclosed with submission materials.
- **PLGFS does not pay rental fees for submitted works programmed into the festival.**
- Shipment of exhibition materials to PLGFS must be paid by the applicant. PLGFS accepts no responsibility for loss or damage of programmed exhibition materials during shipment to or from the festival. In case of loss or damage during the festival, the responsibility of PLGFS is limited to the costs for repair or replacement of the print.
- **Return shipment of exhibition materials will be paid for by PLGFS.**
- **Entering a film or video indicates the acceptance of PLGFS submission guidelines and requirements.**

Send submissions to: **PLGFS, #400, 322 MALL BOULEVARD, MONROEVILLE, PA 15146-2229**

For more information: films@PLGFS.org or 412-422-6776 x3.

Web site: www.PLGFS.org or www.ReelQ.org



30th ANNUAL PITTSBURGH INTERNATIONAL LGBT FILM FESTIVAL
& "MOVIES YEAR ROUND" SERIES FILM / VIDEO SUBMISSION FORM
FESTIVAL DEADLINE: APRIL 30, 2016/ MOVIES YEAR ROUND IS ONGOING

PLEASE TYPE DIRECTLY ONTO THE FORM AND PRINT IT OUT - OR PRINT VERY CLEARLY

Short Synopsis: _____

PRINT SOURCE CONTACT INFORMATION:

Contact Name: _____

Company: _____

Address: _____

City: _____

State: Zip: _____

Phone: _____

Email: _____

FILMMAKER'S CONTACT INFORMATION:
(if different than print source)

Contact Name: _____

Company: _____

Address: _____

City: _____

State: Zip: _____

Phone: _____

Email: _____

Enclosures Check List:

- Signed Submission Form DVD or Blu-Ray
 Photos/ Stills/ Digital Images (PC format ONLY)
 Press Kit

I have read and agree to the Festival submission and participation requirements and certify that I am authorized to submit this film/video to the PITTSBURGH LESBIAN & GAY FILM SOCIETY (PLGFS). I understand that, in the event my work is selected for the Festival, PLGFS will retain the preview tape for its archives.

Name: _____ Date: _____

Signature: _____

English Title: _____

Original Title: _____

Filmmaker(s): _____

Producer(s): _____

Year of Completion: _____

Running Time (minutes): _____

Country of Origin: _____

Language: _____

(FOREIGN LANGUAGE WORK MUST BE SUBTITLED IN ENGLISH)

Work in Progress? Yes No

Completion Date: _____

(EXHIBITION PRINT MUST BE AVAILABLE BY SEPTEMBER 1, 2016)

Category:

- Fiction Documentary Animation Experimental

Festival Screenings: _____

Awards: _____

Has the film/video been screened in Pennsylvania?

- No Yes If yes, when and where?

PREVIEW FORMAT: DVD or Blu-Ray

Exhibition Formats available:

- 35mm Blu-Ray (NTSC ONLY) DVD (NTSC ONLY)

WE CANNOT ACCEPT PAL OR DIGIBETA TAPES FOR PREVIEW OR EXHIBITION

Sound (Film must have Optical Sound):

- Mono Stereo Silent Dolby A Dolby SR Other

PLEASE SEND SUBMISSIONS TO:

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MONROEVILLE, PA 15146-2229